

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

November 9, 2023

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

- A. Colleen Mudore – Strategic Plan Presentation
- B. Emily Adkins – Student Recognition
Michael Roth

IV. TREASURER’S BUSINESS

A. Reports

B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s): **Regular Meeting – October 12, 2023**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. Five-Year Forecast

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Five-Year Forecast.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

1. **Alexis Buffington**, requesting Parental Leave, beginning January 2, 2024, through April 9, 2024.
2. **Edward Catanese**, resigning as BHS Assistant Football Coach, effective October 5, 2023.
3. **Rachel Feimer**, requesting Parental Leave beginning March 4, 2024, through September 30, 2024.
4. **Mary Guliano**, requesting Parental Leave beginning March 27, 2024, returning at the start of the 2024-25 school year.
5. **Mary Olesick**, resigning as BHS Assistant Softball Coach, effective October 27, 2023.
6. **Jennifer Smith**, resigning as BOE cleaner, to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

1. **James Bullard**, BIS Custodian (night), Step 1, 8 hrs./day, 260days/yr. plus contracted holidays (pro-rated), effective November 10, 2023.
2. **Roderick Davis**, BIS Noon Monitor, Step 1, 2.5 hrs./day, 189 days/yr. plus contracted holidays (pro-rated), effective November 10, 2023.
3. **Crystal Parsons**, BIS Noon Monitor, Step 1, 2.5 hrs./day, 189 days/yr. plus contracted holidays (pro-rated), effective November 10, 2023.
4. **Tiffany Rice**, BOE Cleaner, Step 1, 2.5 hrs./day, 260 days/yr. plus contracted holidays (pro-rated).
5. **Jennifer Smith**, FELC Noon Monitor, Step 9, 2.5 hrs./day, 189 days/yr. plus contracted holidays (pro-rated), effective November 10, 2023.



6. **Chrystal Schigel**, BMS/BHS Server, Step 1, 3 hrs./day, 189 days/yr. plus contracted holidays (pro-rated), effective November 10, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

1. **Martin Joyce**, BHS Assistant Cross-Country Coach, Class IV, Step 0, retroactive to July 31, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Certified/Long Term Substitute.

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

1. **Rosemary Blayney**, BIS Long-Term Substitute, for the period of February 7, 2024-June 7, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. Parent/Community Volunteer

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2023-24 school year/season.

1. **Michael Rosso**, Parent/Community Volunteer, at no cost to the district, effective November 10, 2023.
2. **Isaac Moreno**, Parent/Community Volunteer, at no cost to the district, effective November 10, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. BUSINESS OPERATIONS



- A. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **CUYAHOGA VALLEY NATIONAL PARKS FIELD TRIP**, December 12-13, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **PEPPLE & WAGGONER, LTD. AGREEMENT** to write and manage board policies for future adoption.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

- A. **TIME:** _____



To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) ☐ Appointment;
 - 2) ☒ Employment;
 - 3) ☐ Dismissal;
 - 4) ☐ Discipline;
 - 5) ☐ Promotion;
 - 6) ☐ Demotion;
 - 7) ☐ Compensation;
- A. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. ☐ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ☐ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. ☐ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ☒ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ☐ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

X. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

*Administration Center
Regular Meeting*



*November 9, 2023
Regular Meeting*

**The next Regular Board Meeting will be Thursday, December 14, 2023, at Knollwood Elementary School
at 5:30 PM**